

INTERNSHIP POSITION

Stálé zastoupení České republiky při Evropské unii, oddělení vnějších vztahů Brussels, Belgium

The Permanent Representation in Brussels serves as primary liaison between Czech civil administration and EU institutions. The diplomats at the Permanent Representation negotiate at the meetings of 150 working groups. Over 2,000 meetings take place over each six-month period. In cooperation with the Ministry of Foreign Affairs, the Office of the Government and other ministries, the Permanent Representation prepares over 30 formal Councils of Ministers and several European Councils each semester. European Councils, ie. Summits of the EU heads of states and governments, determine the Union's strategic development.

Position title: Assistant in the area of development cooperation and humanitarian aid of the EU

Earliest start date: 17/09/2018

Latest start date: 24/09/2018

Duration: 3 months

Duties and responsibilities:

- to get to know the processes and activities of the Permanent Representation and the Council of the EU
- to follow the negotiation of European policies of international development cooperation and humanitarian aid within the Council of the EU
- to prepare and participate in working groups for development cooperation (CODEV), for Humanitarian Aid and Food Aid (COHAF) and for cooperation the countries of the African, Caribbean and Pacific Group of States (ACP)
- to participate in technical workshops, expert meetings and expert discussions organized by the EU institutions (European Commission, European Parliament, the Council, the Member States) and non-governmental organizations and think tanks

Qualifications

Field/s of study:

- Earth science
- Earth sciences

Professional competencies:

- Bachelor or Master student of International Development Studies

Key competencies/Language skills:

- English - Upper intermediate (Required)
- French - Intermediate (Preferred)

Key competencies/Computer skills:

- Word processing - Independent user
- Presentation - Independent user

How to apply:

Please send CV, cover letter by 6.5.2018 at the latest via INTLAG (intlag.upol.cz)

This internship might be supported through ERASMUS+ scholarship.