

INTERNSHIP POSITION

Človek v ohrození, nezisková organizácia Bratislava, Slovakia

People in Need Slovakia is a non-profit civil society association, established in Slovakia in 1999. Our mission is to provide effective support to those who suffer the consequences of natural catastrophes, conflicts and authoritarian regimes. Through our activities in Slovakia we strive to contribute to forming open, tolerant and solidary society. Our activities range from Humanitarian Aid and Development Cooperation to Human Rights Advocacy and Education and Awareness Raising Activities in Slovakia, which include the One World Documentary Film Festival.

Position title: Assistant to Human Rights section / Human rights festival One World

Duties and responsibilities:

- Assistance with organisation of the human rights festival One World
- Administration of web portal of the human rights festival One World
- Communication with stakeholders, possibly with project partners and donors
- Maintenance of the video library
- Website update, promotional activities
- Logistic support
- Assistance with projects in progress and conducting and evaluating of future project grants related to human rights

Duration: 3 months

Earliest start date: 01/08/2018

Latest start date: 31/10/2018

Qualifications

Field/s of study:

- Education, Environmental sciences, Social and behavioural sciences, Earth sciences

Professional competencies:

- organizational skills, communication skills and flexibility

Key competencies/Language skills:

- English - Upper intermediate (Preferred)

Key competencies/Computer skills:

- Spreadsheets - Independent user

Key competencies/Other:

- Interpersonal Skills
- Responsibility
- Communication

How to apply

Please send CV, cover letter by 24.4.2018 at the latest via INTLAG (intlag.upol.cz)

This internship might be supported through ERASMUS+ scholarship.