

INTERNSHIP PROPOSAL

People in Peril, non-profit civil society association, Slovakia Department/Division: Global Education

People in Peril is a non-profit civil society association, established in Slovakia in 1999. Our mission is to provide effective support to those who suffer the consequences of natural catastrophes, conflicts and authoritarian regimes. Through our activities in Slovakia we strive to contribute to forming open, tolerant and solidary society. Our activities range from Humanitarian Aid and Development Cooperation to Human Rights Advocacy and Education and Awareness Raising Activities in Slovakia, which include the One World Documentary Film Festival.

Position title: Assistant to Human Rights section / Human rights festival One World

Position purpose: Assistance in organising Human rights film festival One World

Duties and responsibilities:

- Assistance with organisation of the human rights festival One World
- Administration of web portal of the human rights festival One World
- Communication with stakeholders, possibly with project partners and donors
- Assistance with preparation of methodologies to documentary movies for teachers
- Assistance with preparation of teachers training
- Communication with schools
- Maintenance of the video library
- Website update, promotional activities
- Logistic support
- Assistance with projects in progress and conducting and evaluating of future project grants related to human rights

Professional competencies: analytical skills, organizational skills, communication skills and flexibility

Key competencies/Language skills:

- English - Advanced (Required)

Key competencies/Computer skills:

- Spreadsheets - Independent user

Key competencies/Other:

- Interpersonal Skills

- Responsibility

- Communication

How to apply: Please send CV, cover letter by **10.7.2017 at the latest.**

Working language/s: English

Type of work placement: Internship

City/Country: Bratislava, Slovakia

Earliest start date: 1. 9. 2017

Latest start date: 30.11.2017

Duration of the internship: 3 months (depending on the agreement with the organization)

Required application documents: CV, cover letter

It is possible to ask for ERASMUS+ scholarship for this internship.