

# INTERNSHIP PROPOSAL

## People in Peril, non-profit civil society association, Slovakia Department/Division: Global Education

People in Peril is a non-profit civil society association, established in Slovakia in 1999. Our mission is to provide effective support to those who suffer the consequences of natural catastrophes, conflicts and authoritarian regimes. Through our activities in Slovakia we strive to contribute to forming open, tolerant and solidary society. Our activities range from Humanitarian Aid and Development Cooperation to Human Rights Advocacy and Education and Awareness Raising Activities in Slovakia, which include the One World Documentary Film Festival.

**Position title:** Assistant to Human Rights section / Human rights festival One World

**Position purpose:** Assistance in organising Human rights film festival One World

**Duties and responsibilities:**

- Assistance with organisation of the human rights festival One World
- Administration of web portal of the human rights festival One World
- Communication with stakeholders, possibly with project partners and donors
- Maintenance of the video library
- Website update, promotional activities
- Logistic support
- Assistance with projects in progress and conducting and evaluating of future project grants related to human rights

**Professional competencies:** analytical skills, organizational skills, communication skills and flexibility

**Key competencies/Language skills:**

- English - Advanced (Required)

**Key competencies/Computer skills:**

- Spreadsheets - Independent user

**Key competencies/Other:**

- Interpersonal Skills
- Responsibility
- Communication

**How to apply:** Please send CV, cover letter by **28.04.2017 at the latest.**

**Working language/s:** English

**Type of work placement:** Internship

**City/Country:** Bratislava, Slovakia

**Earliest start date:** 14.08.2017

**Latest start date:** 14.11.2017

**Duration of the internship:** 3 months (depending on the agreement with the organization)

**Required application documents:** CV, cover letter

*It is possible to ask for ERASMUS+ scholarship for this internship.*