

Call for the proposals for the realization of internships within the Vavroušek scholarship

The Department of Development Studies contributes to the costs of student's activities abroad (such as internships) by the means of the Vavroušek scholarship.

Proposals must be sent via email to the address martin.schlossarek@upol.cz **with all below mentioned documents until 7th June 2015** (subject of the email: Vavroušek scholarship proposal).

Obligatory personal interview with applicants chosen by the evaluation of proposals will be held on **11th June from 10 a.m.** at the Department of Development studies. Individuals or groups of students may apply.

CONDITIONS OF ACCEPTANCE OF PROPOSALS:

- **At the time of application and realization** the applicant must be a student at the Department of Development Studies
- **Complete and on time submitted proposal** according to the structure mentioned below including approved acceptance document of the partner organization
- **It must be implemented in countries outside the OECD**
- **Consultation with academic staff of the Department of Development Studies is highly recommended.** (Proposals with inadequate formulation of research will be disqualified, conditional approval of the application is not possible)

THE STRUCTURE OF THE APPLICATION:

- **Name, school year**
- **Place and date of realization** of the internship, name of the partner organization (with the name of responsible person), description of the activity (max. 300 words);
- **Brief description of the internship** (max. 250 words);
- **Benefit of the internship** for (i) student, (ii) partner organization, (iii) Department of the DS (max. 500 words)
- **Risks and threats** of realization (max. 300 words)
- **Programme of the internship** (brief description: goals, activities; logical framework; methodology (max 500 words)
- **Costs and requested contribution** (structured budget)
- **Time schedule** (max 300 words)
- **Curriculum vitae**
- **Acceptance document of the partner organization**

! Complete proposal will be sent within single pdf file (including attachments) !

CRITERIA FOR EVALUATION OF RECEIVED PROPOSALS:

- **Benefit for student**
- **Benefit for the Department of Development Studies**
- **Benefit for the partner organization or local community**
- **Effectivity of the use of financial support** (in the matter of time schedule and fulfilling the goals of the internship)
- **Meaningfulness of the internship** (description of the programme, logical framework or methodology)
- **Ability of the applicant to co-finance** the internship from other sources
- **Applicants who are applying for the Vavroušek scholarship for the second time are disadvantaged.** Those concerned have to choose a different partner organization or country than in the first application or they will be disqualified.
- **Applicants who apply for the Vavroušek scholarship for the internship shorter than 5 weeks will be disadvantaged.**

OTHER IMPORTANT INFORMATION:

When the financial support is being transferred it is obligatory to sign **the Contract of a direct support** of the student which adjusts the relations between the Department of Development Studies and the student and sets up rights and obligations of both sides. After the realization of the internship there is a **completion statement and final report with photo documentation** requested by the Department to be presented within 1 month after the termination of internship. Student also commits to hand in the **report about presentation of the outcomes of the internship** within 3 months after the termination of the internship.

For the presentation of the outcomes of internship two of the following three activities will be used: (i) activity primarily targeted at students of the Department of Development Studies/UPOL (e.g. article in the UP Journal, lecture within UPOL, exhibition of photographs); **(ii) activity primarily targeted at public in the Czech Republic or in the country of origin** (e.g. article in local/national newspapers or magazine, public lecture); **(iii) activity primarily targeted at potential students of Department of Development Studies/UPOL** (presentation or lecture in secondary school, article in secondary school magazine or in magazine of different university/faculty). When realizing the last two activities the student is committed to represent the Department of Development Studies and the International Development Studies programme using information prepared by the Department).

In case of any questions contact Martin Schlossarek (martin.schlossarek@upol.cz)