**INTERNSHIP PROPOSAL**

**Človek v ohrození, občianske združenie**

**Department/Division: Global Education**

People in Peril is a non-profit civil society association, established in Slovakia in 1999. Our mission is to provide effective support to those who suffer the consequences of natural catastrophes, conflicts and authoritarian regimes. Through our activities in Slovakia we strive to contribute to forming open, tolerant and solidary society. Our activities range from Humanitarian Aid and Development Cooperation to Human Rights Advocacy and Education and Awareness Raising Activities in Slovakia, which include the One World Documentary Film Festival

**Position title: Assistant**

**Position purpose:** Support to global education department

**Duties and responsibilities:**

* administration of web portal Www.globalnevzdelavanie.sk
* support during organization of conferences and trainings for teachers/students
* track of actual trends and needs in the area of global and development education
* assistance with the educational materials for schools
* cataloguing of the library
* networking within local and international platforms and forums
* organization of educational film screening for schools during film festival One World
* support during organization of film festival One World – website update, promotional activities, coordination
* of festival volunteers
* project proposal writing

**Field/s of study:** Teacher training and education science (broad programmes)**,** Social and behavioural science (broad programmes)**,** Earth science**,** Environmental protection (broad programmes)

**Professional competencies:** analytical skills, organizational skills

**Key competencies/Language skills:** English - Advanced (Preferred)

**Key competencies/Computer skills:** Spreadsheets - Independent user

**How to apply:** Please send CV, cover letter by 15/06/2015 at the latest (via INTLAG).

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**Working language/s:** English

**City/Country:** Bratislava Slovakia

**Earliest start date:** 01/09/2015

**Latest start date:** 01/10/2015

**Duration:** 3 months

**Financial contribution:** 0 EUR/month

**Contribution in kind:** none