

# FINAL REPORT– VAVROUŠEK SCHOLARSHIP

NAME: Jitka Zmítková

YEAR OF STUDY: 3.

TOPIC OF THE INTERNSHIP: Administrative and Development Cooperation Help at Czech Embassy in Moldova

SCHOLARSHIP AMOUNT: 10 000 CZK

COUNTRY OF IMPLEMENTATION: Moldova

PERIOD: 1 July – 31 July 2017

## BRIEF DESCRIPTION OF THE INTERNSHIP

The internship took place at the Embassy of the Czech Republic in the capital of Moldova. It lasted one month. I worked there as an assistant to a Trade and Development Cooperation Diplomat Kateřina Šilhánková. She introduced me to her agenda and the internal processes at the Embassy. During the last week of the internship I helped at the UNDP Chisinau with some tasks as well.

## DESCRIPTION OF THE ACTIVITIES

My tasks at the Embassy included press monitoring and writing of articles about important political news in Moldova, which were later sent to the Czech Ministry of Foreign Affairs. One of the main activities I participated in was project monitoring and the subsequent writing of monitoring reports. To give an example: one of the projects which we personally visited was the reconstruction of a rural medical clinic in Blizhny Hutor, a village in the Transnistria region. The goals of the project were the reparation of the roof and the replacement of old window frames. During my stay in Chisinau, I attended a press conference and the Celebration of the 25th Anniversary of the Establishment of Diplomatic Relations Between Former Czechoslovakia and the Republic of Moldova. Subsequently, I contributed to the writing of an article about the event on the Embassy's website. As I mentioned above, I spent the last week of the internship helping at the UNDP. I cooperated with Jana Midoni, who is a Project Officer in Project Implementing Unit focusing on entrepreneurship and sustainable employment promotion. My main task was to draft a concept of an event called "Day of Open Doors".

## BENEFIT OF THE INTERNSHIP FOR STUDENT AND PARTNER ORGANIZATION

I consider finding out how Czech development cooperation really works to be the biggest benefit of the whole internship. I had the chance to see everything in practice. I learnt a lot about project management, the political, economic and social situation in Moldova, and about diplomatic issues. I would also like to mention that my Russian language skills have improved due to everyday practice. The internship also had a positive impact on my organisational and presentation skills.

I am glad I could help the employees of the Embassy with some tasks because they were very kind to me and I really appreciate their effort to engage me in everything they did. They stated that they were glad I helped them with the tasks I mentioned above.

## PRESENTATION OF THE OUTCOMES OF THE INTERNSHIP

I would like to write an article about my internship, possibly for *Helena v krabici* or the UP web journal. I am also open to any kind of discussion/presentation about my internship.

**FINAL BUDGET:**

	<b>My own expenditures</b>	<b>Contribution from Vavroušek Scholarship</b>
Transportation costs	-	4 000 CZK
Accommodation	875 CZK	1 000 CZK
Food costs	4 000 CZK	-
Travel insurance	250 CZK	-
Czech coordinator + Russian language course	-	2 500 CZK
Local coordinator	-	2 500 CZK
<b>TOTAL</b>	<b>5 125 CZK</b>	<b>10 000 CZK</b>
<b>TOTAL SUM</b>	<b>15 125 CZK</b>	