

VAVROUŠEK SCHOLARSHIP

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CALL FOR PROPOSALS

The Department of Development & Environmental Studies through the Vavroušek Scholarship contributes to the costs of student's "activities abroad" (such as internships or research stays) and "activities in the Czech Republic" (such as organisation of educational workshops or educative campaigns)

Completed application form must be sent via email to the address martin.schlossarek@upol.cz **until 5th May of the respective year for "summer call" and until 20th November of the respective year for "winter call"** (subject of the email: Vavroušek Scholarship Proposal).

Obligatory personal interview with applicants chosen by the evaluation of proposals are held on **second Friday of May from 10 a.m. ("summer call") and on last Friday of November from 10 a.m. ("winter call")** at the Department of Development & Environmental studies.

CONDITIONS OF ACCEPTANCE OF PROPOSALS:

- **At the time of application and implementation** the applicant must be a student at the Department of Development & Environmental Studies.
- **Complete and on time submitted proposal** according to the structure of respective Vavroušek Scholarship Application Form.
- **"activities abroad" must be implemented in countries outside the OECD with exception of Mexico. It cannot be implemented in student's country of citizenship or origin.**
- **"Activities in the Czech Republic" must be planned, organised and implemented dominantly by students of the Department.**
- **Consultation with academic staff of the Department of Development Studies is highly recommended.** Proposals with inadequate formulation of research and/or project proposal will be disqualified; conditional approval of the application is not possible.

CRITERIA FOR EVALUATION OF RECEIVED PROPOSALS:

- **Benefit for student**
- **Benefit for the Department of Development and Environmental Studies**
- **Benefit for the host institution and/or local community**
- **Effectivity of the use of financial support** (in the matter of time schedule and fulfilling the goals of the internship)
- **Meaningfulness of the internship/research stay/activities** (description of the program, logical framework or methodology)
- **Ability of the applicant to co-finance** the activities from other sources
- **Applicants who are applying for the Vavroušek scholarship for the second time are disadvantaged.** Those concerned have to choose a different partner organization or country than in the first application or they will be disqualified.

- Applicants who apply for the “activities abroad” call of Vavroušek scholarship with planned internship/research stay shorter than 5 weeks will be disadvantaged.

OTHER IMPORTANT INFORMATION:

When the financial support is being transferred it is obligatory to sign **the Contract of a direct support** of the student which adjusts the relations between the Department of Development & Environmental Studies and the student and sets up rights and obligations of both sides. A **final report with photo documentation** must be passed to the Department within 1 month after the end of activities. Student also commits to hand in the **report about presentation of the outcomes of the activities** within 3 months after the termination of the activities.

For the presentation of the outcomes of the activities two of the following three tools will be used: (i) promotion primarily targeted at students of the Department of Development & Environmental Studies/UPOL (e.g. article in the UP Journal, lecture within UPOL, exhibition of photographs); **(ii) promotion primarily targeted at public in the Czech Republic or in the country of origin** (e.g. article in local/national newspapers or magazine, public lecture); **(iii) promotion primarily targeted at potential students of Department of Development & Environmental Studies/UPOL** (presentation or lecture in secondary school, article in secondary school magazine or in magazine of different university/faculty). When implementing the last two promotional activities the student is committed to represent the Department of Development & Environmental Studies using information prepared by the Department).

If a student breaches the rules stated above, he/she shall be liable to refund the scholarship or its part according to the decision of the Department.

In case of any questions contact Martin Schlossarek (martin.schlossarek@upol.cz).

IMPORTANT NOTE: BE AWARE THAT THIS DOCUMENT IS SUBJECT TO CHANGES WITH EXCEPTION OF FOLLOWING MONTHS OF A YEAR: APRIL, MAY, OCTOBER AND NOVEMBER.